

<p><b>PARTY REQUESTING TRANSCRIPTS</b></p> <p>NAME: _____ STATE BAR NO: _____</p> <p>FIRM NAME: _____</p> <p>ADDRESS: _____</p> <p>CITY: _____ STATE: _____ ZIP CODE: _____</p> <p>TELEPHONE NO: _____ FAX NO. (OPTIONAL): _____</p>	<p style="text-align: center;">FOR COURT USE ONLY</p> <p style="text-align: center; font-size: 1.2em; font-weight: bold;">RECEIVED</p> <p>DATE: _____</p> <p>TERESA A. RISI, CLERK OF THE COURT</p> <p>_____, DEPUTY</p>
<p><b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF MONTEREY</b></p> <p><input type="radio"/> Salinas Division — 240 Church Street, Salinas, California 93901</p> <p><input type="radio"/> Monterey Division — 1200 Aguajito Road, Monterey, California 93940</p>	
<p>THE PEOPLE OF THE STATE OF CALIFORNIA VS. DEFENDANT/RESPONDENT:</p>	
<p><b>REQUEST FOR TRANSCRIPTS</b></p>	<p>CASE NUMBER: _____</p>

**TRANSCRIPT INFORMATION**

Court Reporter's Name: \_\_\_\_\_

Hearing Date of Proceeding: \_\_\_\_\_ Time: \_\_\_\_\_ A.M / P.M.

Type of Proceeding: \_\_\_\_\_

Judicial Officer's name: \_\_\_\_\_ Courtroom number: \_\_\_\_\_

\*NOTE: Pursuant to Government Code Section 69954, all requests for court reporter transcripts must be presented to the court reporter. The court reporter will contact you regarding billing information and delivery arrangements. A delay in processing your request may occur if the required information is not received. Please allow a minimum of 2 to 4 weeks to receive a copy of the requested transcript(s).