

MONTEREY COUNTY SUPERIOR COURT
RFP MCSC 10-14-GS
JANITORIAL MAINTENANCE SERVICES
INQUIRY & RESPONSE SHEET

DATE OF INQUIRY	INQUIRY	COURT RESPONSE
June 28, 2011	1. Please identify the Court's current contractor providing janitorial services and indicate cost per month.	1. <i>Current contractor: BRANCH's Janitorial Services Inc.</i> 2. <i>Current monthly price: \$16,436.79</i>
July 12, 2011	1. What is the employee count at each Courthouse?	<i>Salinas N-W 136</i> <i>Monterey 65</i> <i>Marina 20</i> <i>King City 8</i> <i>Dept A 2</i>
July 12, 2011	1. With regard to the Day Porter, are two full-time day porters expected at both the Salinas and Monterey Courthouses? Is this position considered full-time Monday – Friday?	<i>One Day Porter would service both the Salinas Courthouse and the Monterey Courthouse daily and twice a week at the Marina Courthouse. The position would not necessarily need to be full time.</i>
July 12, 2011	1. Referencing pg. 4, under "Bonds", will it suffice to provide a letter stating we are bondable?	<i>The Court requires a letter that states that your company is bonded.</i>
July 14, 2011	1. Please provide the floor plan of each Courthouse location: Salinas, Monterey, Marina, King City.	<i>Floor plans are available upon request. Contact Bob Kennedy at: bob.kennedy@monterey.courts.ca.gov to obtain copies.</i>
July 14, 2011	1. Please indicate the cost of each security check.	<i>\$52.00 per person for security fingerprint check via livescan.</i>
July 14, 2011	1. Due to the Janitor Displacement Act, Labor Code Section 1060-1065, current staff would have to be hired. Please indicate the total number of current staff at each location.	<i>This information will be provided under the requirements of the Labor Code.</i>

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<p style="text-align: center;">July 14, 2011</p>	<ol style="list-style-type: none"> 1. Please provide the approximate number of public persons that use the facilities at each Court location. 2. Please provide the total number of public and employee restrooms at each Court location. 	<ol style="list-style-type: none"> 1. <i>Daily Averages:</i> <table style="margin-left: 20px;"> <tr><td><i>Salinas N-W Courthouse</i></td><td style="text-align: right;">900</td></tr> <tr><td><i>Monterey Courthouse</i></td><td style="text-align: right;">375</td></tr> <tr><td><i>Marina Courthouse</i></td><td style="text-align: right;">300</td></tr> <tr><td><i>King City</i></td><td style="text-align: right;">125</td></tr> <tr><td><i>Department A Courthouse</i></td><td style="text-align: right;">25</td></tr> </table> 2. <i>Total restrooms:</i> <table style="margin-left: 20px;"> <tr><td><i>Salinas Courthouse</i></td><td style="text-align: right;">31</td></tr> <tr><td><i>Monterey Courthouse</i></td><td style="text-align: right;">14</td></tr> <tr><td><i>Marina Courthouse</i></td><td style="text-align: right;">6</td></tr> <tr><td><i>King City Courthouse</i></td><td style="text-align: right;">3</td></tr> <tr><td><i>Dept A</i></td><td style="text-align: right;">6</td></tr> </table> 	<i>Salinas N-W Courthouse</i>	900	<i>Monterey Courthouse</i>	375	<i>Marina Courthouse</i>	300	<i>King City</i>	125	<i>Department A Courthouse</i>	25	<i>Salinas Courthouse</i>	31	<i>Monterey Courthouse</i>	14	<i>Marina Courthouse</i>	6	<i>King City Courthouse</i>	3	<i>Dept A</i>	6		
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<p style="text-align: center;">July 15, 2011</p>	<ol style="list-style-type: none"> 1. Identify the total number of refrigerators for all Court locations. 2. Discuss in greater detail 'dorm-style' identified on page 18, section m7. 3. Identify the total number of dishwashers for all Court locations. 4. Page 24 indicates the total square footage for the Salinas Courthouse is 92, 215 sf.; this is a 40,000 sf. addition from the current contract, correct? 5. The emptying and disposing of trash in the outside trashcans will now occur at all Courthouse locations? Currently, it is only requested at the Marina and King City locations? 6. Please identify and discuss the 'eco-friendly' 	<ol style="list-style-type: none"> 1. <i>Total Refrigerators:</i> <table style="margin-left: 20px;"> <tr><td><i>Salinas</i></td><td style="text-align: right;">3</td></tr> <tr><td><i>Monterey</i></td><td style="text-align: right;">2</td></tr> <tr><td><i>Marina</i></td><td style="text-align: right;">1</td></tr> <tr><td><i>King City</i></td><td style="text-align: right;">1</td></tr> <tr><td><i>Dept A</i></td><td style="text-align: right;">1</td></tr> </table> 2. <i>Total Microwaves</i> <table style="margin-left: 20px;"> <tr><td><i>Salinas</i></td><td style="text-align: right;">4</td></tr> <tr><td><i>Monterey</i></td><td style="text-align: right;">3</td></tr> <tr><td><i>Marina</i></td><td style="text-align: right;">2</td></tr> <tr><td><i>King City</i></td><td style="text-align: right;">1</td></tr> <tr><td><i>Dept A</i></td><td style="text-align: right;">1</td></tr> </table> 3. <i>Total Dishwashers</i> <table style="margin-left: 20px;"> <tr><td><i>Salinas</i></td><td style="text-align: right;">3</td></tr> </table> 4. <i>Total square footage for Salinas N-W Courthouse: 92,215.</i> 5. <i>Contractor would be required to empty outside trashcans at Marina and King City.</i> 	<i>Salinas</i>	3	<i>Monterey</i>	2	<i>Marina</i>	1	<i>King City</i>	1	<i>Dept A</i>	1	<i>Salinas</i>	4	<i>Monterey</i>	3	<i>Marina</i>	2	<i>King City</i>	1	<i>Dept A</i>	1	<i>Salinas</i>	3
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	<p>measures enacted at all Court locations.</p> <p>7. Which floors of the inside perimeter windows are cleaned at the Monterey Courthouse?</p> <p>8. Will this contract require paying prevailing wage rate for Monterey County?</p> <p>9. On Attachment B is a separate price needed for each floor or just one price for each entire facility?</p>	<p><i>6. The Court follows the established State of California "Green Program" as covered by Green Seal GS-37 and GS-40.</i></p> <p><i>7. Inside windows in Court occupied spaces on 1st, 2nd and 3rd floors.</i></p> <p><i>8. This contract is not covered by the prevailing wage requirements.</i></p> <p><i>9. Prices listed on Attachment B should be for each individual facility (five) and the total monthly price for all five.</i></p>
<p>July 20, 2011</p>	<p>1. Regarding the high rotunda windows at the Marina Courthouse, how often are the inside of those windows cleaned?</p>	<p><i>The high rotunda windows at the Marina Courthouse are scheduled to be cleaned on a time and material basis.</i></p>