ATTORNEY OR PARTY WITH	OTTA TUO	RNEY				FOR COURT USE OF	NLY	
NAME:		STATE BAR NO:				RECEIVED		
FIRM NAME:								
ADDRESS:					DAT	ΓE:		
CITY:		STATE:	ZIP CO	DDE:	CLE	ERK OF THE COURT		
		-						
TELEPHONE NO: FAX NO. (OPTIONAL):  SUPERIOR COURT OF CALIFORNIA, COUNTY OF MONTEREY							, DEPUTY	
<ul><li>SUPERIOR COURT OF CA</li><li>○ Salinas Division — 240</li><li>○ Monterey Division — 12</li></ul>	Church St	reet, Salinas, (	California 93	901				
REQUEST FOR RECORD SEARCH AND COPIES						CASE NUMBER:		
Please complete the information assessed in advance of the reco	rds being p	rovided to you.						
Please allow 10 days to proces	-	luest.						
Please complete all known inform	nation:							
Name to be searched:Date of First Middle Last					3irth:			
				Dianositian Data				
Driver's License:				•				
If case number is unknown provi	de approxim	nate case filing t	ime perioa:	(Years to be sear	ched)			
☐ The defendant was a juvenile	e at the time	e of the offense.		(				
Document(s) Requested (Please be as specific as possible)						Certification Requested YES / NO		
☐ Will wait ☐ Please mail (pro	vide self-ad	dressed stampe	ed envelope)	Please call for pick- up	□Plea	se hold until		
Decord Coarch Foot	\$15.00	nor nome coo	rahad			(	(Date)	
Record Search Fee: Copy Fee:	\$15.00	per name sear	IGIICU					
Certification Fee:	\$40.00	per page per document						
Off-Site Retrieval Fee:	•	p = 1 0000orit						

The Court accepts cash, checks and money orders. Make payment payable to the **Monterey County Superior Court, Attn.: Criminal Records, 240 Church Street, Salinas, CA 93901**. All checks must be preprinted with account holder's name and address. You may also appear in person between the hours of 8:00 a.m. and 3:30 p.m.

If you are unable to determine the amount due, submit a check payable to the Monterey County Superior Court with an amount stating "Not to exceed \$200.00 Dollars"; this is an estimated amount for the fees due. This payment will allow the Clerk to process your request and to apply the monies to the cost of the research and any other records-related fees. The Clerk will write-in the actual amount due on the check, not exceeding the authorized amount of \$200.00. If there is an overpayment a refund will be issued within 30 days after the check has posted. **PLEASE DO NOT MAIL CASH**.