SUPERIOR COURT OF CALIFORNIA, COUNTY OF MONTEREY Civil/Family/Probate Division 1200 Aguajito Road Monterey, California 93940 (831) 647-5800	**RECEIVED** DATE: _____

REQUEST FOR RECORD SEARCH AND/OR COPY REQUEST

Please complete the information below to request a record search and/or copies of court records. Complete one form for each search requested. You will be required to pay the fees* assessed in advance of the records being provided to you. All requests by mail must include a self-addressed stamped envelope for return of copies.

NOTE: Adoption and Paternity cases are confidential. You must be a party to the case (include a copy of a valid photo identification) or have a court order to obtain copies.

Requestor's Name: _____ _____Phone: (_____)_____

Mailing Address _____ _____

Case No._____Name to be searched: _____
First Middle Last

If case number is unknown provide approximate case filing time period: _____
(Years to be searched)

Document(s) Requested (Please be as specific as possible)	Certification Requested (Yes/No)	Filing Date

Make check or money order payable to **Superior Court.**

Mail payment and Request to **Superior Court, Attention: Records, 1200 Aguajito Road, Monterey, CA 93940**.

You may also visit, Monday through Friday, excluding court holiday, between the hours of 8:00 AM-3:30 PM.

*Statewide Civil Fee Schedule sections: *Records Related Fees*; *Miscellaneous Fees* www.monterey.courts.ca.gov

www.monterey.courts.ca.gov/bail-fee-schedules